

# Local Arts Agency Professional Development Support

**FUNDING – Covers registration costs**

## **FUNDING OPPORTUNITY**

The Community Arts Program provides funding support for Local Arts Agency staff, board members, or volunteers to attend relevant conferences or training. These conferences provide opportunities for those associated with Local Arts Agencies in Utah to expand their skill sets and network with other arts and nonprofit organizations.

## **GUIDELINES**

- Preference will be given to first time applicants
- Applicants must live in Utah
- Applicants may receive only **one** of these awards per fiscal year
  - A Local Arts Agency may receive funding for up to **two** staff, board members, or volunteers per fiscal year
- Payment will be given in the form of reimbursement once applicant has registered and provided proof of registration
- Recipients must plan on attending the entire conference
- Applicant's Local Arts Agency must have an established DUNS number \* (*or apply for one*)
- Applicants may not be funded if reporting for previous UA&M funding is not up-to-date
- Within **one month** of attending training or conference, applicant must provide feedback outlining why the training was valuable and what takeaways they will use (email to [hamnah@utah.gov](mailto:hamnah@utah.gov))

## **ELIGIBILITY**

**Local Arts Agency staff and volunteers are eligible to apply if:**

- Applicant is associated with a Designated Local Arts Agency (*Current Designation Agreement must be on file*)
- Applicant has approval from Local Arts Agency Board Chair or Supervisor

**\*Applicants are required to obtain a DUNS number.**

This application will be accepted if you have applied for a DUNS number but have not yet received it. For step-by-step instructions on applying follow the link:

[http://heritage.utah.gov/wp-content/uploads/DUNSInstructions\\_Oct\\_141.pdf](http://heritage.utah.gov/wp-content/uploads/DUNSInstructions_Oct_141.pdf)

**Questions?** Contact Hilary Amnah at 801-236-7544 or [hamnah@utah.gov](mailto:hamnah@utah.gov)